



Metropolitan New York Synod
Evangelical Lutheran Church in America
 God's work. Our hands.

LETTER OF CALL

YOUR NAME HERE

A Synodical Deacon of the Metropolitan New York Synod ELCA
 In the Name of the Father, and of the Son, and of the Holy Spirit. Amen
 With prayer for the guidance of the Holy Spirit to do God's will.

YOUR CHURCH NAME AND LOCATION HERE

A Congregation of the Metropolitan New York Synod
 Of the Evangelical Lutheran Church in America
 Meeting on **Date of Congregational Approval**
 Extends to you this call to serve as

DEACON

We call you to exercise among us the ministry of Word and Service which God has established and which the Holy Spirit empowers; to assist the Bishop and the Pastor to proclaim the Word of God and to lead the people of God in their ministry of service into and for the world.

We call you to fulfill this diaconal ministry in accordance with the standards and policies for the Synodical Deaconate of the Metropolitan New York Synod of the Evangelical Lutheran Church in America.

In doing so, we call you to be diligent; in the study of the Holy Scriptures; in the use of the means of grace; in prayer; in faithful service; and in holy living.

With this call, we pledge our prayers, love, esteem and personal support for the sake of the ministry entrusted to you by God and for our ministry together in Christ's name. Specific responsibilities and conditions of this call are contained in the "Description of Call."

In testimony of this call, we have subscribed our names on behalf of the congregation.

Pastor

Council President

Council Secretary

Attested by

Bishop of the Metropolitan New York Synod

_____ *Date of Bishop's signing* _____

Description of Diaconal Call:

As a Synodically Rostered Deacon at _____ **LOCATION** _____, _____ **YOUR NAME** _____ will:

- Be the Altar Ministry Team Coordinator, shall prepare liturgy for special services throughout the year, and shall ensure that the altar is appropriately set for Sunday worship, Ash Wednesday, Holy week and other festive services.
- Offer individual healing prayer during the 9:30 service on the third Sunday of every month.
- Lead quarterly TAZIE evening prayers and songs
- Visit those who are in hospitals, nursing homes or who are homebound, offering prayers and bringing the Eucharist to them.
- Under the guidance of the Pastor, lead worship in the absence of the Pastor, deliver the sermon and administer the Sacrament of Holy Communion by Extension according to the guidelines provided by the Synod.
- Attend Congregational meetings and participate in congregational ministry teams at the request of the church council and/or Pastor.

NOTE – This is sample wording for the description. Fill the description space in with the wording that describes your ministry agreement

Deacon

Pastor

Council President

Synod Deaconate Council Chair