



**Metropolitan New York Synod**  
**Evangelical Lutheran Church in America**  
 God's work. Our hands.

## Synodical Diaconate Internship Learning Agreement and Church Council Endorsement

Internship Learning Agreement, between

\_\_\_\_\_ and \_\_\_\_\_  
 (Intern) (Supervisor)

Sets forth the following goal(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

In order to accomplish these goals, the intern will undertake the following ministry activities:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

In order to provide collegial conversation, pastoral mentoring and ministerial supervision during this internship, the following agreements are made:

- **Regular supervisory conferences** will be held as follows: \_\_\_\_\_  
 \_\_\_\_\_
- **Intern support group meetings** will be held as follows: \_\_\_\_\_  
 \_\_\_\_\_
- **Three separate written mid-term evaluations will be conducted in the month of May.** *(one by the supervisor, one by the support group as a whole, and one self-evaluation by the intern)*
- **Three separate written final evaluations will be conducted in the month of October.** *(one by the supervisor, one by the support group as a whole, and one self-evaluation by the intern)*

Additional mentoring arrangements will be: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Support Group Names:

1. Name: \_\_\_\_\_  
Contact Information: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Contact Information: \_\_\_\_\_
3. Name: \_\_\_\_\_  
Contact Information: \_\_\_\_\_

Signed:

\_\_\_\_\_  
(Supervisor) (Date) (Intern) (Date)

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This Learning Agreement is endorsed by the Church Council of:

\_\_\_\_\_  
(Church Name) Lutheran Church

\_\_\_\_\_  
(Location) New York

\_\_\_\_\_  
(Signed – Church Council Representative) (Date)